

Minutes

**Community Liaison Meeting
Clugston's Site Office
Wednesday 11 September 2013 @ 6pm**

Item	Minutes Details	
Attendees	<p>Veolia (ES) Staffordshire (VES): Hilary Hampton, Scott Francis, Donald Macphail</p> <p>Contractors – CNIM Clugston Rashpal Nijjar</p> <p>Staffordshire County Council: Mark Loran,</p> <p>Councillors Bob Cope</p> <p>South Staffordshire Council Graham Colling</p> <p>Community Representatives Peter Sanders, Fiona Duckett, Helen Price, David Preece Roland Cole Calvert Stonehouse</p>	
Apologies	David Cowan, Sarah Caterer, Chris Swanick, Ian Benson, Councillor Robert Marshal, Councillor Mike Hampson,	
Matters Arising	No Matters arising. Minutes of the previous meeting were approved by the meeting	
Construction Update	<p>Rashpal Nijjar from CNIM Clugston gave an update on construction</p> <p><u>Progress on site to date</u> The construction part of the project is coming to an end now. Progress has gone well. Completion will be subject to snagging. Section 278 works will be complete by end of September. Sedum roof is complete. There have been no complaints received.</p> <p>Rashpal Nijjar hosted a visit to site from a group of people from Russia. The group were impressed with the site.</p> <p>Scott Francis showed the group a series of slides. These included the concrete roadways, the weighbridge. The group</p>	

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	<p>were told that there had been a series of visits from the different councils to check out the routes into the facility i.e. the tipping hall and to find out the procedure for their drivers.</p> <p>Well into the programme of cold commissioning the facility. Main electric supply from 33KV cable is connected. Permanent water supply is connected to site We are at the critical phase now doing as many checks as possible in a very methodical way. All compressors have been commissioned and run Flue Gas Treatment all ready All large motors, pumps are all checked Boiler 2 has been commissioned and stroked As soon as cold commissioning is complete we move into the hot commissioning phase. The refractory will be dried out as it can hold a lot of moisture. During this process a plume may be seen coming from the stacks. Steam Blowing is carried out to make sure steam quality is correct. During the steam blowing phase a greater amount of steam will be seen coming from the site and it may be that more noise will be heard. The steam blowing process will only take place during the hours of 9-5pm.</p> <p>The first burning of waste is on schedule in line with the contract.</p> <p>All operations and maintenance staff are now based on site The operations team are at present completing a theoretical course with CNIM at a local hotel.</p> <p>Recruitment has gone well it has proved refreshing how many people want to come and work for Veolia. Administration staff including, weighbridge staff and maintenance staff have all been recruited. Every employee based at the facility lives within a 45 minute drive.</p> <p>A number of staff have relocated to Codsall, Coven and Brewood</p> <p>The Environment Agency have made regular visits to site and all</p>	
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	<p>pre-operating conditions have been agreed and signed off</p> <p>Insurance procedures and Fire Risk Assessments are at the final stages a brief test has already been carried out with another planned for next week.</p> <p>All approved vehicles are on a data base and the WIMS System is being built at the moment.</p> <p>A community update leaflet is being produced and will include a summary of the process we are going through.</p> <p>A question was asked about how long the process would take. Scott Francis said that it is difficult to say. The plan is 4 weeks for steam blowing but it can be anything between 2-8 weeks. We are confident that it can be complete in 4 week. Each steam blow will take 10-15 minutes and there will be 4 steam blows per day. The noise not significant as we will be using a temporary silencer site. The steam coming from site can be quite dramatic.</p> <p>A question was asked about waste coming to site. Did the waste deliveries coming to site include the waste that at present goes to Poplars Landfill Site. The answer was yes</p>	
<p>Community Up Date</p>	<p>Havergal Primary School hosted the trial of the Education Programme that has been produced by Keele University. The trial went well and just a few changes need to be made.</p> <p>Girls from St Dominics School for Girls in Brewood visited site before the summer holidays. They were taken on a tour of the site and were give 3 short talks from three ladies who work on site about females in the construction and waste industries. The visits were well received and the school also picked up a cheque for £1K to use for an environmental project.</p>	

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Any Other Business	There was no other business	
Date of Next Meeting	Next meeting to take place on 8 January 2014 on site	