

# Minutes

**Community Liaison Meeting  
Clugston's Site Office  
Wednesday 12 June 2013 @ 6pm**

Item	Minutes Details	
<b>Attendees</b>	<b>Veolia (ES) Staffordshire (VES):</b> Hilary Hampton, Scott Francis, <b>Contractors – CNIM Clugston</b> Rashpal Nijjar <b>Staffordshire County Council:</b> Mark Loran, <b>Councillors</b> Bob McCardle, Michael Hampson, <b>Community Representatives</b> Peter Sanders, Fiona Duckett,	
<b>Apologies</b>	David Cowan, Sarah Caterer, Chris Swanick, Ian Benson, Graham Colling, Councillor Robert Marshal, Councillor Bob Cope	
<b>Matters Arising</b>	No Matters arising. Minutes of the previous meeting were approved by the meeting	
<b>Construction Update</b>	Rashpal Nijjar from CNIM Clugston gave an update on construction  <u><b>Progress on site to date</b></u>  Structural steelwork is due to be completed during week commencing 17/06/2013 Wall Cladding is due to be completed for middle of July Roof sheets are being completed for end of July Drainage and Ducts are now 60% complete Work on the external concrete Roads have commenced M&E progress is good and on programme Mains power is now on Process works are on programme	

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	<p><b><u>Programme for the next three month period</u></b></p> <p>Envelope of the building to be water tight during this period  Commence Sedum Roof in first week of July  M&amp;E works complete  External works complete  Commence Landscaping in September 2013  Commence highways work on 17th June 2013 and complete  Process works complete  Commence commissioning  Sewage connection to be made  Water connection is to be made  Work on the highways will commence 17th June and will be complete in the 3 month period. All the nearest neighbours to site have been leafleted informing them of the work taking place</p> <p>There have been no major issues on site to date to report</p> <p>Scott Francis - Plant Manager for W2R gave a presentation – Going from Construction to Operations.</p> <p>A copy of the presentation is attached to the minutes.</p> <p>In the presentation Scott went through the different phases of commissioning</p> <p>He explained to the meeting that one of the phases is Steam Blowing and before this takes place the local community will receive information.</p> <p>During the commissioning phase this will be when the first delivery of waste will start to take place. Waste doesn't want to be delivered to early – it has to be managed. VES are working with Staffordshire County Council planning waste deliveries.</p> <p>Scott Francis also explained to the meeting a lot of work is going on in the background in the following areas,</p> <p>Recruitment – this is 60%-65% of the way there  Procurement – Consumables – plant etc.</p>	
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	<p>Working very closely with the Environment Agency.</p> <p>Insurance</p> <p>Vehicle route mapping</p> <p>Approved Vehicles</p> <p>Driver Induction</p>	
<b>Community Up Date</b>	<p>Two schools will be receiving their cheques in the coming weeks.</p> <p>Working with Keele University on the Education Resource for Teachers. It will be trialled in a local school before the end of the summer term.</p> <p>CNIM Clugston received Silver Award as part of The Considerate Constructor Scheme at an awards ceremony in Manchester</p>	
<b>Any Other Business</b>	Rashpal Nijjar told the meeting that delegations from Russia and Dubai will be visiting the site.	
<b>Date of Next Meeting</b>	Next meeting to take place on Wednesday 11 September 2013 at 6pm in Clugston's Site Office	